

STATE OF DELAWARE  
DEPARTMENT OF NATURAL RESOURCES AND ENVIRONMENTAL CONTROL

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ON-SITE SYSTEMS ADVISORY BOARD  
89 Kings Highway, Dover, DE 19901  
(302) 739-9948

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**Monthly Meeting Minutes**  
*For May 4, 2011*

**Members Present:** Matt Brill, Gerry Desmond, Lāf Erickson, Paul Hufschmidt, Byron Jefferson, Dave Schepens, Ken Walsh

**Also Present:** DNREC staff: Dawn Baker, Jason Baumgartner, Scott Eichholz, Susan Marsett, Kathy Wright

- ❖ Meeting began at 9:15 a.m.
- ❖ Ken made a motion to accept the amended agenda items (marked with a \* on the agenda); Paul seconded, all approved.
- ❖ April 2011 Meeting Minutes reviewed; Byron made two (2) typo corrections; Ken made a motion to approve, Matt seconded, all approved.
- ❖ License Applications:

<i><b>Applicant Name</b></i>	<i><b>License Type</b></i>	<i><b>Approved</b></i>	<i><b>Denied</b></i>	<i><b>Motion By</b></i>	<i><b>2<sup>nd</sup> By</b></i>	<i><b>All In Agreement</b></i>
William Thompson II	B	X		Matt	Gerry	X*
George 'Trey' Johnston	E		X	Gerry	Paul	X
Justin Streett	F	X		Gerry	Paul	X
Joseph Zahner	F	X		Lāf	Ken	X
Christopher Manuel	F	X		Paul	Matt	X
Scott Eichholz	H	X		Gerry	Matt	X*
Daniel Albanese	H	X		Paul	Gerry	X*

*X\* - Dave abstained from voting on these applicants, as they are DNREC employees*

- ❖ A. John Short (Class H #5321) – Entered meeting at 9:30 A.M. Byron gave introduction of OSSAB members; Jason gave overview of reasoning for requested appearance and discussed Manager's Warning. Lāf asked about inspection issues noted in the Manager's Warning. Mr. Short said that he now provides a more detailed description and informs the customer of more details. Ken discussed Mr. Short's reporting obligations, as the inspector. Mr. Short said that Jason provided detailed guidance regarding the inspection reports and Mr. Short has changed how he completes the inspection forms. Lāf also asked about issues regarding pump timers. Mr. Short also explained his understanding regarding accessing electrical boxes (to change pump timers). Mr. Short would previously note the pump timer (even if it was incorrect) and inform the installer but not correct the timer to the correct time (as noted in the septic permit). Some OSSAB members felt the inspector should correct the pump timer; some members disagreed. OSSAB members discussed their opinions concerning liability issues and responsibility, regarding

changing pump timers, and the impact on customers and informed Mr. Short to correct the timers in the future. Mr. Short left meeting at 9:45 A.M. OSSAB open discussion; no action requested at this time.

- ❖ Kathy Stiller (new Director of Water) entered meeting and introductions were made.
- ❖ Enforcement / Compliance:
  - Sue read aloud a letter (sent via fax) from John Masten (Class E #4536), regarding a recently issued Manager's Warning; Mr. Masten disputed some issues addressed in the Manager's Warning.
  - Henry Miller (*expired* Class E #2220): Sue contacted Mr. Miller to discuss a missing Completion Report; initially, Mrs. Miller denied that her husband had been on the property but Mr. Miller later stated that she had confused project sites; Mrs. Miller indicated that she was unaware that Mr. Miller had allowed another contractor to use his license information; Mr. Miller since submitted the required Completion Report.
  - Robert Wiesner (Class E, H #2394): Managers Warning issued after review of two (2) Class H inspection reports revealed many errors and discrepancies. No action requested.
  - James White, Jr. (Class F, H #5322): Managers Warning issued after review of four (4) Class H inspection reports revealed many errors and discrepancies. No action requested by DNREC; OSSAB requested that licensee be invited to June meeting.
  - Thomas Cline (Class H #5331): Managers Warning issued after review of two (2) Class H inspection reports revealed many errors and discrepancies. No action requested.
  - John O'Connell (Class B, C #4241): Managers Warning issued for failure to adequately design Innovative/Alternative systems, in accordance with the On-Site Regulations. OSSAB requested his appearance for June 2011 meeting. OSSAB also requested that DNREC generate list/copies of permit applications that DNREC staff has modified, on behalf of Mr. O'Connell.
- ❖ Customer sent a letter to the OSSAB, regarding work performed by Robert Wiesner (Class E, H #2394); customer complained about quality of work performed, process of work, personal behavior and property condition. Sue discussed DNREC requirements, as they were mentioned in the letter; along with pumping and Class H inspection requirement; the OSSAB then began discussing general Class H inspection problems; Byron suggested that the customer receive a letter thanking her for the information and the OSSAB intends to discuss this with Mr. Wiesner, and ask the customer if anyone else has performed an inspection on the system; Mr. Wiesner should receive a letter asking if there were any issues/concerns regarding this project.
- ❖ Next scheduled meeting for June 1, 2011.
- ❖ Meeting adjourned at 10:45 am.

  
Prepared By Kathryn Wright

  
Approved By Byron Jefferson